



Campaign Timeline

Everyone must comply with the following dates. There will be no exceptions if dates are missed.

1. **Friday, September 25, 2020: Election packets due to Ms. Rabun by 7:00pm. Email to Madison.rabun@browardschools.com**
2. **Tuesday, September 29, 2020: You will be notified if you can run, and can be campaigning on social media.**
3. **Wednesday, September 30, 2020: Campaigning begins! Before campaigning, all materials must be approved by Ms. Rabun. Once again email to Madison.rabun@browardschools.com**
4. **Wednesday September 30-Wednesday October 7, 2020: Campaigning on social media.**
5. **Thursday, October 10, 2020- Friday, October 11, 2020: Voting Day through Naviance.**
6. **Monday, October 12, 2020: Winners will be announced.**



J.P.TARAVELLA HIGH SCHOOL QUALIFICATIONS TO SEEK ELECTED OFFICE

- 1. Candidate must receive approval by the administrator (Ms. Natale) responsible for discipline.**
- 2. Fill out ALL forms and signatures in packet.**
- 3. Prepare a poster to be promoted on SGA twitter and Instagram.**
- 4. Comply with all campaign guidelines.**



OFFICER RESPONSIBILITIES

President- Plans agenda for meetings
Communicates and coordinates with the sponsor
In charge of overseeing all programs, meetings, and fundraisers

Vice President- Assists president in leading meetings
Takes over if President is absent
Helps relay important information to other officers

Secretary- Records minutes from class meetings
Takes attendance and keeps track of important documents
Helps call and notify officers of meetings
(**Student Government Secretary shall attend SAC meetings**)

Treasurer- Completes all financial reports within 2 weeks of event
Keeps all financial documents organized
Keeps track of class budget

****As class officers, it is your responsibility to set the example for your class by helping to encourage your fellow classmates to participate in school activities, and promote school spirit. The more involved you get, the more involved they will get.**



**J.P. Taravella High School
Student Government Association
Officer Candidacy Form**

Name: _____

Student #: _____

Home Phone #: _____ Cell Phone # _____

Office Currently Seeking: _____

Campaign Guidelines

1. Internet Campaigning must be approved before posting. ANY type of bullying will result in being pulled from the election.
2. May start campaigning only after designated date
3. Candidate must remove all campaign publicity the week of election.

****Failure to comply with all campaign guidelines will result in the removal of the candidate from the ballot****

Officer Guidelines

1. Each officer is entitled to miss a total of 3 meetings per year (excused by sponsor). On fourth absence, excused or unexcused, officer shall be removed from office.
2. Each officer is entitled to one excused absence from a fundraising event.
3. Each officer must fulfill their duties and responsibilities of designated office.
4. Each officer must attend one SAC meeting. If they can not make it, they must find a replacement, to have a representative at the meeting each month.
5. All officers must adhere to Broward County Code of Conduct
6. All officers must abide by the rules and consequences of the ICC Ethics Contract.

**** Failure to comply with officer guidelines may result in removal from office****

I have read the above Campaign Guidelines and Officer Guidelines provided and agree by all provisions set forth in this packet. I understand that failure to comply with any of these requirements will result in my disqualification of office.

Student Signature _____ Date _____

Parent Signature _____ Date _____



ICC Ethics Contract

It was voted amongst the ICC Executive Board that the following rules and consequences become effective for the 2020-2021 school year. All club officers must abide by these policies:

1. If any officer posts inappropriate pictures on a website (Instagram, Facebook, Twitter, etc.) that shows the student in possession of ANY illegal substance or partaking in any illegal activities, the club sponsor has the right to remove the officer from their position.
2. An external suspension will result in an officer's immediate removal from their position.
3. Students caught cheating, accompanied with a teacher referral, will result in removal from office.
4. An officer with excessive detentions (5 or more) CAN be removed from office. The decision is up to the club sponsor.
5. Any officer on the school attendance sanction list CAN be removed from office. The decision is up to the club sponsor.
6. If any officer is involved in any form of cyber bullying, administration has the right to remove the officer from his/her elected position.

I have read and understand the ICC Rules and Consequences voted on by the ICC Executive Board. I understand that failure to comply with the stated rules may result in my removal from office.

Class of: _____ Sponsor: _____

Student Name: _____ Student Signature: _____

Parent/Guardian Name: _____ Parent/Guardian Signature: _____

A copy of this contract will be kept on file with the club sponsor.



2020-2021 School Elections Petition for Election

Candidate Name _____

Office Currently Seeking _____

Administrator has emailed approval.
